Old Basing Infant School

Charging for School Activities Policy

The Governing Body of Old Basing Infant School has agreed that there will be no charge for all routine activities within the school which are linked to the subjects covered by the National Curriculum and which help to deliver a broad, balanced and creative curriculum.

Where trips outside the school premises are involved, or we have an enrichment activity within school, which incur a charge to the school, a voluntary contribution will be requested for each child participating in the trip or activity. Any charge made in respect of individual pupils will not exceed the actual cost of providing the activity, divided equally by the number of pupils participating. Under no circumstances will there be an element of subsidy required for any pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Old Basing Infant School is committed to ensuring fair access and treatment of all pupils, and this means ensuring that no child is excluded from an activity because the parents or carers of that child are unwilling or unable to pay. However, the school will endeavour to maximise payments from as many parents as possible; this will be through sending a reminder notice to parents who have not paid after the first request. If there is insufficient funding for an activity, then the Head Teacher reserves the right to cancel.

The identity of the child or parents of the child who did not make the payment, or could not make the payment, will not be disclosed under any circumstances.

The school is dedicated to providing a range of extra-curricular activities and clubs (extended services), which include wrap around child care arrangements. Payment for all of these activities is to the individual provider and in advance of the service provision.

Instrumental Music tuition is provided by Hampshire Music Services. Parents/Carers who want their child to learn a musical instrument are charged the full cost of provision in advance at the beginning of each academic year.

Where school property has been wilfully or recklessly damaged by a pupil, the school may charge those responsible for some or all of the cost of repair or replacement. Whether or not these charges will be made, will be decided by the Head Teacher and dependent on the situation.

Support is available towards part or all of the cost of any activity, whether a trip, after school club or musical instrument lesson, where the school receives extra funding through the Pupil Premium Grant for children in

the school. The school may also choose to subsidise part or all of the payments of some charges for certain activities and pupils, and this will be determined by the governing body and Head Teacher.

Where a third party provider is using the photocopying facilities of the school a charge of 2p per A4 copy and 4p per A3 copy will be charged for black and white. Colour photocopying will be charged at 8p per A4 copy and 16p per A3 copy.

Hiring of hall

We reserve the right to charge after school club users for the use of school facilities.

This Policy is reviewed annually.