

Old Basing Infant School Covid-19 Contingency Plan from September 2021 – **update Feb 2022**

As of Monday 21st February 2022 there is no requirement for regular testing in primary schools and the advice to wear face coverings has been removed.

Possible Measures that may be required	Operational plan to ensure quality and quantity of Education is maintained
Increased Testing required for all staff	<p>Feb 22- Routine testing will take place only when advised by local health protection team in the case of a substantial outbreak in school.</p> <p>Testing should be early morning however frequently it is required and members of staff should be informing the school leadership before 8am of their test result, to ensure families can be informed if required.</p> <p>School business manager to ensure stocks of tests are sufficient should routine testing need to be resumed.</p>
Re-introduction of face coverings	<p>Feb 22- Face coverings are no longer advised in our setting.</p> <p>A supply of face coverings will always be available in school for any unprepared staff or visitors should this need to be reintroduced in communal areas. Staff are advised to keep face coverings available in school at all times.</p>
Governmental reintroduction of Shielding for individuals on the Shielded Patient List	<p>Teaching staff member – will be able to teach remotely from home with resources provided by school to support this – keyboard, laptop stand, mouse, chair if required. Support staff will be redeployed to support these classes in school.</p> <p>Support Staff member – given activities to do off site that support the school.</p> <p>Child – Remote learning strategy will apply with daily remote learning provided and responded to by the class teacher via Tapestry.</p> <p>A trained DSL or deputy will be on site unless impossible – must be available via phone or video call if not on site – Senior staff member (CS, JM or KT) to co-ordinate safeguarding in school if DSL or deputy are unable to be on site.</p>
Limiting of Open Days	<p>Should open days be considered high risk the school will revert to groups of no more than 4 adults with one staff member and with all wearing face coverings and maintaining social distance as much as possible.</p>
Parents not allowed into setting	<p>Use of telephone and Zoom calls to maintain communication with parents as required. Any meetings in school should be in a well-ventilated room with at least 2m distance between adults. If face coverings are advised nationally then any meetings between staff and 'outsides' will be in face coverings.</p>
Limits on performances	<p>Reduced number of performances planned for the year. Reduced audience size and limited to 90 – ticket only.</p> <p>If performances are unable to take place with the audience, then the performances will be recorded and sent to parent via Tapestry with clear guidance on not sharing the content to protect children.</p>
Attendance Restrictions required by Government/PHE	<p>Follow detailed operational guidance provided by the government/local Health Protection Team when restriction is implemented.</p> <p>Some attendance restrictions will not impact on our infant school as children in Years R,1 & 2 should still be allowed to attend.</p> <p>If exceptional attendance restrictions are implemented then priority access to school will be for vulnerable children and children of critical workers. Up to date list of key/critical worker parents to be maintained by the school office.</p>

	<p>Class teachers to continue to teach their class in school alongside providing home learning as was successfully executed in January/February 2021.</p> <p>Economic Free School Meals provision will be provided through vouchers if children are not able to be at school due to Covid-19</p> <p>A trained DSL or deputy will be on site unless impossible – must be available via phone or video call if not on site – Senior staff member (CS, JM or KT) to co-ordinate safeguarding in school if DSL or deputy are unable to be on site.</p>
Attendance restrictions for wraparound childcare	<p>Vulnerable children will still be allowed to attend.</p> <p>All other children will only be allowed to access the care for a limited set of essential purposes – go to work, attend a medical appointment or undertake training.</p> <p>Ensure we have an up to date ‘registry’ of parents’ jobs in order to facilitate a quick decision on critical worker status.</p>
Restriction of Educational Visits	<p>If school attendance is restricted, school visits will be postponed as a first step to ensure fairness of access for all children.</p> <p>Cancellation will only be considered if the visit cannot go ahead at another time and still be relevant to the learning at the time.</p> <p>If the visit has to be cancelled then the school Business Manager will work to recoup any monies paid</p>

Events to plan for:

Event	Organisational	Extra measures
Increase in cases in children	<p>Home learning to be provided for all children in line with the school’s remote learning strategy.</p> <p>Year groups to work together to share the load should one class be more affected than others.</p> <p>Welfare call to families by class teacher if home learning is not being picked up or returned after 2 days of absence</p> <p>Pupil Premium children/SEND (EHCP) children – class teacher to check in with families at last twice during the isolation period.</p>	<p>Increase hygiene measures across all classes – cleaning high use surfaces throughout the day.</p> <p>Handwashing at points throughout the day – arrival, after break, before eating, after lunch, before going home.</p> <p>Ventilation throughout the day- using CO2 monitors to manage when greater ventilation maybe required. This should be done with a consideration of a reasonable working temperature during winter months</p> <p>Restrict whole school gatherings such as assemblies as a short-term measure</p> <p>Return lunches for an affected year group to class based as a short-term measure</p> <p>Re-bubble classes if cases in a single class are higher than others in the year group.</p> <p>Feb 22- Reintroduce routine LFD testing if advised by the local health protection team.</p>
Staff absence due to Covid-19	<p>Central grid of which staff work when as part of the contingency plan will allow LMT to redeploy staff as needed.</p> <p>All staff to be prepared to be redeployed at short notice – within own year group as much as possible.</p> <p>Only mix staff across a year group when there is no other option</p> <p>‘Well’ staff can Zoom in for some input to lessons – decision of the year group on its use and quality</p>	

Teachers in school	Support staff in school		Lunchtime Staff
Monday	Monday AM	Monday PM	Monday
Tracey, Sonia, Catherine, Lou, Sarah F, Jo, Sarah B, Hannah, Kate, Kerry-Ann, Charlie	Debbie, Sophia Kelly D, Fran, Sarah L, Ruth Suzana, Rose, Katie Nicola B, Dawn, Kelly, Anna, Svetlana, Cathy	Debbie Kelly D, Fran, Sarah L, Ruth Rose Kelly T, Cathy, Svetlana	Mandy, Fiona, Nikki C, Kelly D, Fran, Sarah L Suzana, Nicola B, Cathy, Kelly T
Tuesday	Tuesday AM	Tuesday PM	Tuesday
Tracey, Sonia, Catherine, Lou, Sarah F, Jo, Sarah B, Hannah, Kate, Kerry-Ann, Charlie	Debbie, Sophia Kelly, Fran, Sarah L, Ruth Julie, Suzana, Katie Nicola B, Kelly T Dawn, Anna, Svetlana	Debbie Kelly, Fran, Sarah L, Ruth Rose Kelly T Dawn, Svetlana	Mandy, Fiona, Nikki C, Kelly D, Fran, Sarah L Suzana, Rose, Nicola B, Kelly T
Wednesday	Wednesday AM	Wednesday PM	Wednesday
Tracey, Kate Catherine, Lou, Sarah F, Jo, Sarah B, Caroline, Hannah, Sonia, Kerry-Ann, Charlie	Debbie, Sophia Kelly, Fran, Sarah L, Ruth Julie, Suzana, Rose, Katie Nicola B, Cathy, Kelly, Dawn, Anna, Svetlana	Debbie Kelly, Fran, Sarah L, Ruth Suzana, Julie, Rose Kelly T Cathy, Anna, Svetlana	Mandy, Fiona, Nikki C, Kelly D, Fran, Sarah L Suzana, Nicola B, Cathy, Kelly T
Thursday	Thursday AM	Thursday PM	Thursday
Tracey, Sonia Catherine, Lou, Sarah F, Sarah B, Caroline, Hannah, Kate, Kerry-Ann, Charlie	Debbie, Sophia Kelly, Fran, Sarah L, Ruth Julie, Suzana, Katie Nicola B, Cathy, Kelly Dawn, Anna, Svetlana	Debbie Kelly, Fran, Sarah L, Ruth, Rose, Nicola B, Cathy, Kelly T, Dawn, Anna, Svetlana	Mandy, Fiona, Nikki C, Kelly D, Fran, Sarah L Suzana, Rose Nicola B, Cathy, Kelly T
Friday AM	Friday AM	Friday PM	Friday
Tracey, Kate Catherine, Lou, Sarah F, Jo, Sarah B, Caroline, Hannah, Sonia, Kerry-Ann, Charlie	Debbie, Sophia Kelly, Fran, Sarah L, Ruth, Julie, Suzana, Rose, Katie Cathy, Kelly, Dawn, Anna, Svetlana	Debbie Kelly, Fran, Sarah L, Ruth, Rose Cathy	Mandy, Fiona, Nikki C, Kelly D, Fran, Sarah L Suzana, Cathy, Kelly T