

Old Basing Infant School – Covid-19 – Risk Assessment - Reviewed February 2022

All staff on site will read this risk assessment and take responsibility for ensuring they follow the guidelines to ensure the safety of all on site. The current rates of spread and infection, whilst not leading to high rates of severe illness and hospitalisation as at the highest rates in January/February 2021, are still very high making it important to ensure we continue doing everything we can to keep staff, children and parents safe whilst not compromising the education of the children.

Hazard	Risk level	Risk to whom?	Control Measures	New Risk Level
Transmission through the air – direct contraction of the virus	H	Children, staff & visitors	<ul style="list-style-type: none"> • Tissues available in every room • Children/staff directed to use tissues for coughs and sneezes • Children to be reminded to cough or sneeze into elbow if do not have a tissue • Tissue waste removed from classrooms daily • Catch it bin it kill it message shared with children • All to wash hands after coughing, sneezing or blowing noses • Windows and/or internal and external doors open for ventilation as long as a comfortable working temperature can be maintained • Rooms to be aired with open doors whilst empty 	L
Transmission via shared objects	M	Children and Staff	<ul style="list-style-type: none"> • Antibacterial gel to be used by all staff and visitors on arrival and departure from school building • Office staff to maintain cleaning regime twice daily, for entrance desk and signing in resources • Handwashing regime using soap and water or antibacterial gel – on arrival, before eating fruit & lunch, after being outside and after PE • Sanitising cleaning spray to be available in every work space to allow for cleaning of all surfaces and door handles regularly through the day – a minimum of break time, before lunchtime and after lunchtime • Year R outdoor learning equipment – follow standard cleaning regime pre-pandemic level 	L
Doors open as much as possible for ventilation –security and safety of the site	M	Staff and children	<ul style="list-style-type: none"> • Staff positioned at classroom doors for beginning and end of the school day • Doors left open when boundary gates are locked • No unescorted access around the outside of the school building from 8.50 am until 3.10pm • All visitors must sign in at the office • Pedestrian gates to be locked until 8.35am and 3.10pm 	L

			<ul style="list-style-type: none"> • Staff out meeting children will be vigilant for any unaccompanied adults 	
Staff illness - possible 10-day absence – impact on children’s learning	H	Children & Staff	<ul style="list-style-type: none"> • If staff member is asymptomatic, remote teaching will be in place to teach from home with resources provided by school to support this – keyboard, laptop stand, mouse, chair if required. Support staff will be redeployed to support these classes in school. • HLTA/Senior team to cover absence • Consider supply teacher for teacher absence of more than 5 days 	L
Over-crowded toilets for staff	M	Staff	<ul style="list-style-type: none"> • Staff not to queue in staff toilets • Wait outside 	L
Over-crowded staff room	M	Staff	<ul style="list-style-type: none"> • Staggered playtimes and lunchtimes 	L
Local lockdown announced and school has to close	M	All	<ul style="list-style-type: none"> • School contingency plan • Guidance from Local Health Protection Team 	L
Supply teachers	M	Staff and Children	<ul style="list-style-type: none"> • Ensure supply teachers are aware of the control measures in place on arrival 	L
Positive test of child or staff member	M	Staff, children and parents	<ul style="list-style-type: none"> • Individual to follow the latest guidance on isolating with LFD tests from day 5 – 2 consecutive negative tests after day 5 allows early return from isolation • HT to contact local health protection team for advice if staff numbers become hazardous to safe working practices 	L
Volunteers	M	Children and volunteers	<ul style="list-style-type: none"> • Ensure volunteers are aware of the control measures in place on arrival • Volunteers to use hand gel on arrival 	L
Educational Visits	M	Children and Staff	<ul style="list-style-type: none"> • Ensure risk assessment for visit reflects the control measures for the venue visiting • Ensure risk assessment for visit includes school control measures 	L
Provision of digital platform for home learning – children’s safety online	M	Children	<ul style="list-style-type: none"> • No live lessons – use of recorded content and Oak Academy materials • Same platform used for all children • E-safety policy, acceptable use of IT agreement reviewed and shared with parents/ families • Regular e-safety updates for parents via school website or newsletters • All online platforms used such as Bug Club, Education City, Sir Linkalot, BBC Bitesize and Tapestry have safeguarding of children built in to their systems. 	L
Increased screen time for children to access Home Learning	M	Children	<ul style="list-style-type: none"> • Home Learning is not live lessons or recorded full lessons. Screen time is limited by use of presentations and videos. • Learning and recording of learning takes place offline. 	L

			<ul style="list-style-type: none"> • Wide range of learning activities to include creative and active learning not all pencil and paper. 	
Parents on site in large numbers for performances, open days etc.	M	Staff, parents, children	<ul style="list-style-type: none"> • Keep windows and internal doors open to ensure movement of air in rooms for in class sessions • Hall doors to be open if a reasonable temperature for performing can be maintained for performances • Reduce numbers of parents in the hall to 90 at any one time. 	L